



The Elaine Paintin Memorial Fund

PURPOSE

The Elaine Paintin Memorial Fund is awarded annually to eligible students of the Institute of Historical Research, on the recommendation of the Friends' Committee, to support travel and accommodation costs associated with research or conference attendance or skills courses. Up to £2,000 will be awarded annually.

ELIGIBILITY

The fund is open to all students registered on degree courses at the Institute of Historical Research, without regard to nationality.

ENTRIES

Applications should be written in English and take the form of a brief statement outlining the contribution that the planned research / conference will make to the applicant's work or academic development and a budget, detailing the required funds. The statement should not exceed one page in total.

STIPEND

The average grant will be in the region of £150 and larger grants may be made at the discretion of the committee. Applicants may request £150 toward an activity of a higher total cost.

Successful applicants will pay their costs up front, and provide relevant receipts upon completion. All approved costs will then be reimbursed.

ASSESSMENT

The selection panel will make its decisions based on:

- the value that the activity proposed will have to the applicant's research or academic / career development;
- the overall cost of the activity relative to that value.

DEADLINES

Complete applications, consisting of the statement and budget, must be received at the Institute of Historical Research no later than **24 April 2020**. Incomplete applications or applications arriving after this date will not be considered.



APPLICATION FORMAT

- Hard copy applications will be deemed ineligible. Only applications made using the IHR's online application system (<http://www.history.ac.uk/online-applications/>) will be considered.
- Applications for which the requested documents (below) are not uploaded will be deemed ineligible.
- No references or CV are required.

APPLICATION CONTENTS

As well as completing the 'Personal Details' and 'Education' sections, applicants should also upload the following document before submitting their application:

A statement (up to one page) and budget.

Please make sure all pages are marked with your name and the (working) title of the event.

Please note that Elaine Paintin Memorial Fund applicants **DO NOT** need to upload a research statement and **NO REFERENCES ARE REQUIRED**.

FINAL REPORT

Successful applicants will be expected to write a short report (250 words) on the use made of the award soon after their research visit(s) / activity.